

**PMI-AGC Board's Meeting**  
**13 March 2008**  
Doha, Qatar

The **2008 1st Board Meeting** of the PMI–Arabian Gulf Chapter was successfully held on 13 March, 2008, at The Intercontinental Hotel, in Doha, Qatar. The meeting started at 9:00AM with the following Board Members in attendance (*alphabetical order*):

**Name of Officer:**

**Chapter Position**

Ahmad S. Nasser	President PMI-AGC
Salem H. Shaheen	TRUSTEE PMI-AGC
G. Balestrero	Chief Executive Officer (CEO) PMI International
P. Diab	Chair, PMI Board of Directors
Yahya L. Khader	PMI Regional Mentor
Jamal A. Alem	VP Public Relations
Abdulaziz Al Baadi	Treasurer
Sulaiman Abdalla Elkhareiji	VP, KSA Central/Western Regions
Abdul Majeed Al-Gassab	V.P. Bahrain
Mohammed A. Hammad	V.P. Certification & Education
Ahmed Samir Khalil	V.P. Membership
Fred M. Rahbar	V.P. Administration
Hashim M. El-Rifaa	V.P. Kuwait
Ibrahim M. Al-Sulaiti	V.P. Qatar
Nasser Al-Hajri	Oman. Rep. (Replace of R. Baluchi)
Reyadh Ayesh	U.A.E. Rep. (Replace of A. Al-Qurashi)
Mamdoh A. Mohammed	KSA Eastern Rep. (Replace of I. Khader)

**Officer Not-Present:**

Rashid A.I. Al Baloushi	VP, Oman Region (Rep. by Nasser Al-Hajri)
Abdulla Ahmed Al Qurashi	VP, UAE Region (Rep. by Reyadh Ayesh)
Ibrahim Khader	VP, KSA Western Region (Rep. by M. Mohammed)
Nabilah M. Tunisi	VP, International Liaison

PMI-AGC President, Ahmad S. Nasser (ASN) chaired the meeting and welcomed everyone. He presented the meeting agenda and introduced the PMI CEO G. Balestrero, and the Chairman of the Board of Directors of PMI P. Diab visiting the region from the PMI Headquarters. On behalf of the Board A. Nasser thanked all the VPs and Directors for an excellent job, however, he mentioned that there is always room for improvement and the Chapter is striving to accomplish much more.

Action By

<b>Message from G. Balestrero, CEO of PMI International</b>
<ul style="list-style-type: none"> <li>• G. Balestrero thanked PMI-AGC for the extended hospitality and appraised the Chapter and its leadership. He further elaborated that the Gulf Region is very active and requires more PMI support.</li> <li>• <i>PMI CEO will work on strengthening the ties and extend further support to the region. As an example, PMI Headquarters will be proving high profile speakers to frequently visit the region and speak at various local events.</i></li> </ul>

- He suggested we hold mini-conferences on Scheduling, Risks, Engineering, and Construction.
- G. Balestrero cited that the success stories in the Gulf were based on “trust” among all the parties.

<b>PMI – AGC President’s Highlights</b>	<b>A. Nasser</b>
<ul style="list-style-type: none"> <li>• A. Nasser presented the updated PMI-AGC Board Organizational Chart and introduced New Trustees and new Board Members.</li> <li>• He discussed the unprecedented Workload in the Gulf, with more responsibility for PMI-AGC to support the projects in the Gulf which are not only construction related but include IT and other Service Industry.</li> <li>• He mentioned the need for the Chapter to develop a Five Year Business Plan and requested all VPs to prepare their contribution to the Business Plan and be prepared to discuss it during the next Board Meeting.</li> <li>• The Chapter will be focusing not only on increasing individual members but on Corporate and Student membership as well.</li> <li>• He also mentioned that Chapter needs to capitalize on the current project boom which provides a big opportunity for PMI-AGC.</li> </ul>	
<b>Education and Certification</b>	<b>M. Hammad</b>
<ul style="list-style-type: none"> <li>• Technical courses increased from 32 in 206 to 52 in 2007.</li> <li>• The plan for 2008 is to increase the courses from the 52 conducted in 2007 to 78 in 2008 (an increase of 30%)</li> <li>• .For the first time in the Region, CII Best Practices courses is being conducted.</li> <li>• M. Hammad to follow up with PMI Headquarters on the new test centers that was discussed during the PMI Regional Leadership.</li> <li>• M. Hammad discussed a new KPI introduced by the Headquarters to assist performance of the Chapter progress and performance through a Balanced Score Card (BSC) by setting targets in various activity based performance as a guideline. PMI-AGC will utilize and tailor this KPI to suit its operation.</li> </ul>	
<b>Membership</b>	<b>A. Samir Khalil</b>
<ul style="list-style-type: none"> <li>• Membership has increased in 2007 to over 3200. Although we have an increase in membership growth but it is not proportional to increase in the workload in the region.</li> <li>• Need to increase membership by including membership fees in the course fees. This can also be offered to members for membership renewal. In addition “raffles” can be offered during technical presentations to give away new membership. Both of these practices is already underway in Kuwait.</li> <li>• There was a discussion on the need not only to increase membership but more importantly to find means to keep the members interested to sustain their membership. We must focus and explore all the membership benefits including available literature through the SIGS, engaging the stakeholders on volunteer activities, and exploit other potential personal benefits.</li> <li>• A. Nasser highlighted the low membership growth in the KSA and he urged the KSA VPs for Eastern, and Central &amp; Western regions to extend efforts to increase and sustain membership in these regions.</li> </ul>	
<b>12<sup>th</sup> Conference, Seminars and Exhibition</b>	<b>H. El-Rifaa</b>
<ul style="list-style-type: none"> <li>• A. Nasser started the subject of the next annual conference by referring to the request by Qatar and UAE during the 1<sup>st</sup> Board Meeting in April 2007 to hold the next conference in Qatar or UAE. It was agreed that both Qatar/UAE will present their plan including sponsorship and theme at the 2<sup>nd</sup> Board Meeting. Since there was no proposal at the 2<sup>nd</sup> Board meeting in Bahrain in November 2007, H. El-Rifaa was appointed to study the best location, theme, sponsorship, timing, and location for the</li> </ul>	

next Conference. It was also agreed that Qatar will submit their proposal for holding the conference in Qatar at the 1<sup>st</sup> Board Meeting in 2008. At the Doha Board meeting Qatar VP introduced a summary plan for holding the Conference in Qatar. This was followed by H. El-Rifaai's report and recommendation for Board's evaluation.

- Subsequent to extensive discussion by all members on the pros and cons, a vote was taken and decision was made to hold the Conference in Bahrain Jan 24-29, 2009. It was also decided to hold other forums similar to the annual conferences with panels of speakers and exhibitors to be planned in ALL G.C.C. countries starting with QATAR, and UAE during 2008-2009. Other Regions will follow. The 2010 annual conference to be held outside Bahrain.
- H. El-Rifaai was appointed as the 12<sup>th</sup> Conference Chairman and Mr. A. Al-Gassab as Co-Chairman to proceed with finalizing the theme and appoint organizing committees to plan for the Conference.

<b>Public Relations</b>	<b>J. Alem</b>
<ul style="list-style-type: none"> <li>• The newly appointed Public Relations VP offered his experience in PR to promote Chapter activities.</li> <li>• J. Alem highlighted success of the PMI CEO and Chairman's visits to the Region. The visit included high profile meetings in UAE, Kuwait, Bahrain, KSA, and Qatar and included tour of a mega program of one of Saudi Aramco facilities and press interviews.</li> <li>• Several Gifts for executive visits and high profile speakers has been arranged through the PR.</li> <li>• There is a plan to prepare several souvenirs and gifts for PMI-AGC for distribution at key events in the future.</li> <li>• PR VP to prepare a general brochure on behalf of PMI-AGC to introduce the Chapter.</li> </ul>	
<b>Treasurer's Report</b>	<b>A. Al-Baadi</b>
<ul style="list-style-type: none"> <li>• Newly appointed Treasurer presented the Treasurer's report on the Chapter's financial activities during 2007 and the current bank balance.</li> <li>• The Treasurer will provide more detailed breakdown on the financial activities.</li> <li>• A. Nasser mentioned he will introduce a new accountant to assist with bookkeeping and auditing.</li> <li>• All regional VP's who have not submitted their Budget are urged to submit their Budget and expenses forecast to the Treasure.</li> </ul>	
<b>Admin. Issues</b>	<b>F. Rahbar</b>
<ul style="list-style-type: none"> <li>• PMI-AGC Admin to follow up with PMI Headquarters to announce Chapter events and activities in PM-Today.</li> <li>• In order for the Admin Group to better support the Chapter activities. the Region VP's and Directors are requested to provide more volunteers to help out with clerical needs especially during courses and events.</li> <li>• A. Nasser mentioned that it is NOT cost effective nor practical to send the PMI-AGC Admin. Staff to travel to each region to hand out name tags or certificates, etc. In the future travel by the Admin. Staff will be more closely scrutinized and unless there is a real justification, it is expected that such clerical support will be provided by each region. This will free up the Admin Staff to improve and focus more on the needs of the "Customers".</li> <li>• Each Region to obtain clerical support from local sponsors to help support local events.</li> </ul>	
<b>Report from the Regional VP's</b>	<b>Regional VP's</b>
<ul style="list-style-type: none"> <li>• There was a round table discussion on activities and events in the various regions</li> </ul>	

and improvement suggestions. This is in particular for regions with less activities such as both Eastern, Central, and Western region on of KSA. PMI-AGC to assist the VP's in these regions by providing names of experienced members to be considered for being appointed as additional directors or replacement for non-active ones.

**NEXT BOARD MEETING**

**KUWAIT**

- It was decided to hold the next PMI-AGC Board Meeting in Kuwait early June 2008.

NOTE: Minutes of the Board Meeting WILL BE POSTED in the [www.PMI-AGC.Com](http://www.PMI-AGC.Com) webpage.